

Passport Acceptance Agency

The Apollo Memorial Library is a certified Passport Acceptance Agency. This allows the trained staff to process new and renewal applications for passports.

Currently we are only processing passport applications by appointment. Please call the library to schedule yours, 724-478-4214.

Starting Tuesday, February 2nd passport application appointment times are:

Tuesday: 1pm till 6pm

Friday: 11am till 3pm

Wednesday: 1pm till 6pm

Saturday: 11am till 3pm

Thursday: 1pm till 6pm

Please come prepared with all your required documents: Filled out Application Form(DS-11) Primary Identifications or two forms of Secondary Identification, and two passport photos.

Passport Photos: The Apollo Memorial Library cannot take passport photos; the patron is required to have them done prior to coming in for a passport application appointment.

Payments:

Application Fee: This fee depends on two things: What products you are getting and if it is a minor or an adult application. There can be additional fees if you wish to have expedited services. Payment must be a check or money order made out to the US Department of State

Processing Fee: This fee is a flat \$35 per application. Payment can be cash or Check made out to the Apollo Memorial Library.

If you have any questions you can call the library at 724-478-4214 OR visit the US Department of State Website.